



Minutes

Community Advisory Council Members			Willamette Health Council Staff		
Cherity Bloom-Miller	Confederated Tribes of the Siletz Indians	P	Andrea Dabler	Willamette Health Council	P
Tammy Brister	Marion County Health & Human Services	A	Justin Hopkins	Willamette Health Council	P
Christina Korkow	Recovery Outreach Community Center	P	PacificSource Staff		
Maria Lemus	Mano a Mano Family Center	A	Elaine Lozier	PacificSource	P
Lisa Lillico	Peer/Advocate	P	Josie Silverman-Méndez	PacificSource	P
Melissa Lindley	Willamette Valley Hospice	P	Community Partners		
Hope McKnight	Peer/Advocate	P	Dustin Zimmerman	Oregon Health Authority	P
Clay Peterson	Project ABLE	P			
Kristty Polanco	Polk County Health Services	A			
Paola Ramirez del Valle	Mano a Mano	P			
Kiara Yoder	Marion-Polk Early Learning Hub	P			

P – present; E – excused; A - absent

Agenda Item	Discussion	Action / Follow-up
Welcome/ Introductions	Mr. Hopkins, Executive Director, called the meeting to order at 11:33 AM and welcomed everyone and took roll call for attendance.	
Public Comment	Mr. Hopkins allowed for public comment; there was none.	
Appoint 2 CAC representatives to the Willamette Health (WHC) Council Board of Directors	<p>Mr. Hopkins announced that the following CAC member submitted applications to represent CAC on the WHC board.</p> <ul style="list-style-type: none"> ➤ Clay Peterson, representing community organization ➤ Christina Korkow, representing OHP member ➤ Lisa Lillico, representing OHP member ➤ Hope McKnight, representing OHP member <ul style="list-style-type: none"> • Mr. Hopkins gave each person an opportunity to share their background and why they would like to be on the WHC board. • The group discussed the selection process for CAC members on WHC board. Robert’s Rules of Order was reviewed. • CAC members on the board will also serve as CAC Chair and Co-chair. • Ms. McKnight and Ms. Korkow withdrew themselves from the vote. <p>MOTION: Ms. Korkow made a motion to appoint Mr. Peterson and Ms. Lillico to the WHC Board; Ms. McKnight seconded the motion. Mr. Peterson will be CAC Chair and Ms. Lillico will be Co-Chair. The motion passed unanimously.</p>	
Voting	Mr. Hopkins sought input for how the CAC wants to proceed with its voting process and procedure.	

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	<ul style="list-style-type: none"> The committee discussed Robert’s Rules of Order parliamentary meeting rules and agreed to use a less formal process for voting. The group adopted the “Willamette Health Council Community Advisory Voting Guide”. A motion would pass with a majority vote. <p>MOTION: Ms. Korkow made a motion to adopt the Willamette Health Council Community Advisory Council Voting Guide; Ms. Yoder seconded the motion. The motion passed unanimously.</p>	
Core values/guideline	<p>Ms. Lozier provided an update on the meet and greets with herself, Mr. Hopkins and individual CAC members to date.</p> <ul style="list-style-type: none"> Ms. Lozier summarized the core values and guideline collected from individuals. The group provided input and expressed their values to establish agreed upon guidelines. The guidelines document will be a living document and can be revisited at future meetings. 	
Draft CAC Charter	<p>The draft charter was provided in the advance packet for review.</p> <ul style="list-style-type: none"> The group agreed to revisit at the next meeting. 	Ms. Dabler will email the charter for review & feedback for the next meeting.
Length of meetings	<p>Individuals expressed desire for 1 ½ hour meetings vs. 2-hour meetings.</p> <ul style="list-style-type: none"> Given the growth and amount of work the CAC has in front of it, the group agreed to schedule 2-hour meetings, acknowledging that we may not always need the full 2 hours. Individuals can leave early if they have a schedule conflict. 	
Location of meetings post COVID-19	Discussed post-COVID 19 meetings. It was suggested that alternating meeting locations in both Marion and Polk that location is easy and accessible.	
Reoccurring meeting days and times	To be determined – pending Doodle Poll	A Doodle Poll will be sent to schedule future re-occurring meetings.
Community Benefit Initiatives (CBI) Workgroup follow-up & strategy	<p>Mr. Hopkins solicited volunteers for the Community Benefit Initiatives (CBI) workgroup.</p> <ul style="list-style-type: none"> The CBI workgroup will be made up CAC members and WHC Community Impact Committee (CIC) members. The workgroup will work on funding community investments and strategic initiatives that align with the CHA and CHIP. The CBI workgroup will begin meeting in July. The CAC will be responsible for review and final approval of CBI proposal(s). 	Mr. Hopkins will follow-up with individuals who volunteered for CBI workgroup.
Recruiting additional Oregon Health Plan (OHP) members	<p>CAC recruitment flyers were provided in English and Spanish.</p> <ul style="list-style-type: none"> CAC members are encouraged to assist with inviting OHP members to join the CAC. The WHC would be responsible for certified interpreters for participants who need a language other than English. 	

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OHP member feedback on PacificSource strategic planning	<p>Ms. Silverman-Méndez said PacificSource is doing scenario planning with community partners to develop strategic plan for 2021 – 2023.</p> <ul style="list-style-type: none"> • Largely due to COVID-19 • Looking for PacificSource OHP member participation for Q&A and feedback to help inform future strategic planning for PacificSource’s Medicaid and commercial lines of business. <p>PacificSource is soliciting feedback from OHP members for their member satisfaction survey.</p> <ul style="list-style-type: none"> • Ms. Silverman-Méndez will send the information to the group. 	<p>Contact: Josie.Silverman-Mendez@pacificsource.com</p> <p>if you’re interested in participating or know someone who would be interested.</p>
Meeting Feedback	Individuals provided feedback for what went well and areas for improvement.	
Adjourn meeting	Mr. Hopkins adjourned the meeting at 1:24 PM.	

Minutes were prepared by Andrea Dabler and approved by the Community Advisory Council July 23, 2020.