



Minutes

Board Members			PacificSource Staff		
Lara Barnes	Options Counseling & Family Services	P	Erin Fair Taylor	PacificSource	P
Dr. Matt Boles, Chair	Salem Health	P	Lindsey Hopper	PacificSource	P
Sarah Brewer, Treasurer	Legacy Health	P	Elaine Lozier	PacificSource	P
Commissioner Kevin Cameron	Marion County Board of Commissioners	P	Leslie Neugebauer	PacificSource	P
Dr. Noelle Carroll	Polk County Health Services	P	Dr. Bhavesh Rajani	PacificSource	P
Peter Davidson	PacificSource	P	Josie Silverman-Méndez	PacificSource	P
Tina Foss	Yakima Valley Farm Workers Clinic	A	Guests		
Josh Graves	Catholic Community Services	P	Rebecca Donell	Oregon Health Authority	P
Dr. Mark Helm	Small Town Pediatrics	P	Janice Hazel	WFMC Health	P
Maggie Hudson	Santiam Hospital	P	Justin Huff	Legacy Silverton	P
Dr. Leslee Huggins, Vice-chair	Gentle Dental / SmileKeepers	P	Willamette Health Council Staff		
Lisa Lillico	Peer Advocate	P	Andrea Dabler	Willamette Health Council	P
Paul Logan	Northwest Human Services	P	Justin Hopkins	Willamette Health Council	P
Clay Peterson	Project ABLE	P	Stephanie Jensen	Willamette Health Council	E
Beth Spinning	Kaiser Permanente	P	Rachel Lakey	Willamette Health Council	P
Dr. Robert (Nap) Steele	WFMC Health	P	Lisa Parks	Willamette Health Council	P

P – present; A – absent; E - excused

Agenda Item	Discussion
Welcome/introductions	Dr. Boles, board chair, called the meeting to order at 2:01 PM. Ms. Dabler conducted roll call for everyone present by video and/or phone.
Welcome and Goals for Session	<p>Dr. Boles kicked off the meeting by welcoming everyone and expressing his excitement and appreciate to be the incoming board chair and acknowledging the outgoing chairs, Dr. Helm and Ms. Spinning. Dr. Boles thanked Mr. Hopkins for his leadership as Director for Willamette Health Council (WHC).</p> <p>Dr. Boles and Mr. Hopkins proceeded with walking through the goals and agenda for today's meeting.</p> <ul style="list-style-type: none"> Reviewed the WHC Mission, Vision, Values.
Breakout Rooms – Icebreaker	The group split into four breakout rooms for an icebreaker and to become better acquainted.
<u>Consent Agenda:</u> <ul style="list-style-type: none"> Approval of January 5, 202 board meeting minutes Monthly CCO director's 	<p>All consent agenda items were sent in advance of this meeting.</p> <p>MOTION: Ms. Barnes made a motion to approve the consent agenda items as presented; Dr. Huggins seconded the motion. The motion passed unanimously.</p>

Agenda Item	Discussion
report <ul style="list-style-type: none"> • Monthly CCO financials • Monthly WHC financials 	
WHC committee updates	<p>Mr. Hopkins said the WHC will be action-oriented in 2022 and the WHC team provided committee updates.</p> <ul style="list-style-type: none"> • Community Advisory Council (CAC) – Ms. Lakey, CAC Program Manager presented CAC goals for 2022. <ul style="list-style-type: none"> ➤ Increase the presence of the CAC in the Marion-Polk community by hosting two public listening sessions with Oregon Health Plan (OHP) members ➤ CAC members will meet via a monthly workgroup to plan town halls for May and October 2022. <ul style="list-style-type: none"> ✓ The CAC will report findings to the board ➤ Heighten two-way communication between the CAC and the WHC board so that consumer voice plays a greater role in decision-making. ➤ The CAC will report findings to the board • Clinical Advisory Panel (CAP) – Ms. Parks, CAP Program Manager presented CAP workflow structure and priority areas for 2022. <ul style="list-style-type: none"> ➤ Clinical services and access ➤ Workforce ➤ Prevention, education, and outreach ➤ Explained the workflow structure • Community Impact Committee (CIC) – Mr. Hopkins presented the CIC priority areas. <ul style="list-style-type: none"> ➤ The CIC will bridge gaps in community initiatives through policy work, funding strategies, and relationship building. ➤ Three priority areas <ul style="list-style-type: none"> ✓ Behavioral health crisis system ✓ Housing ✓ Traditional health workers (THWs) ➤ Workflow and application flowchart ➤ Grant management software: Foundant Technologies ➤ WHC funding options <ul style="list-style-type: none"> ✓ Community Benefit Initiative (CBI) ✓ Community Impact Committee (CIC)
WHC Admin Planning	<p>Mr. Hopkins provided an update on WHC administrative planning activities.</p> <ul style="list-style-type: none"> • The WHC team is working on the following: <ul style="list-style-type: none"> ➤ website update ➤ develop social media footprint ➤ quarterly newsletter ➤ lunch & learn opportunities – trainings & presentations ➤ WHC Partners, Suite 170 <ul style="list-style-type: none"> ✓ A subgroup of the board has/is providing direction on selection process for partners and use ✓ The lease is signed ✓ construction expected to be completed in March ✓ Working on questionnaire for interested partners ✓ Once partners are selected, work on sublease (WHC legal counsel drafting sublease)
WHC Admin Surplus policy & spending structure	<p>Mr. Hopkins reminded the board of the admin savings policy that was approved at a previous board meeting and presented a proposal for spending admin savings. A detailed issue brief which included a recommendation was included in the advance packet.</p>

Agenda Item	Discussion
	<ul style="list-style-type: none"> ➤ Mr. Hopkins refreshed the board on the issue, background, key considerations, and called out the recommendation. ➤ This was vetted and approved by the WHC finance committee. ➤ Recommendation: <ol style="list-style-type: none"> 1. Add the administrative savings to the Community Investment Fund 2. Make the resources accessible through the Community Impact Committee 3. Create a process where the board, CAP, CAC can request funding for specific projects that have been identified by their committee and elevated to the CIC for consideration. 4. Funds will be tracked by committee and project. 5. The WHC finance committee will receive a monthly report detailing expenditures associated with the Community Investment Fund. The report will be provided to the board in the monthly consent agenda. 6. Increase the spending authority of the CIC from \$50,000 to \$100,000 per project. <p>MOTION: <i>Mr. Peterson made a motion to approve the recommendation for the spending structure as presented; Mr. Graves seconded the motion. The motion passed unanimously.</i></p>
2022 PacificSource Performance Metrics	<p>Ms. Silverman- Méndez provided a high-level update on 2022 Marion-Polk CCO Performance Metrics.</p> <ul style="list-style-type: none"> • <i>“The purpose is to support the WHC board of directors in monitoring key performance standards for the Marion-Polk CCO.”</i> <ul style="list-style-type: none"> ➤ Quality & Member Experience ➤ Financial Stability ➤ CCO 2.0 Requirements ➤ Operations
Board Planning – Breakout Rooms	<p>Mr. Hopkins discussed the board planning overview and then segued to breakout groups.</p> <ul style="list-style-type: none"> • Four breakout groups were formed to discuss the following topics: <ul style="list-style-type: none"> ➤ CCO governance ➤ Community investments ➤ Board development • Suggested conversation starters for the breakout session <ul style="list-style-type: none"> ➤ What info does the board need to fulfill its role as the governing body for the CCO? ➤ What data would you like to review that would assist you in your role? How would you use it? How would you like it presented? ➤ Are there key partners who need to be engaged that are not currently reflected in our structure? ➤ How would you propose to adjust the agenda to ensure it meets the needs of the board? • Group leaders shared key takeaways from their breakout session.
Future Agenda items	<ul style="list-style-type: none"> • Reflections & next steps from planning session • PacificSource cost of care presentation • Quality Pool planning for 2022 <ul style="list-style-type: none"> ➤ 2022 distributions ➤ 2023 model • In-person meetings • Request from the board
Adjourn	Dr. Boles adjourned the meeting at 4:32 PM.

Minutes were prepared by Andrea Dabler and approved by the Willamette Health Council Board of Directors on April 6, 2022.