



**Minutes**

Board Members			PacificSource Staff		
Lara Barnes	Options Counseling & Family Services	P	Erin Fair Taylor	PacificSource	P
Dr. Matt Boles	Salem Health	P	Lindsey Hopper	PacificSource	P
Sarah Brewer, Treasurer *	Legacy Health	P	Elaine Lozier	PacificSource	P
Dr. Noelle Carroll	Polk County Health Services	P	Dr. Bhavesh Rajani	PacificSource	A
Peter Davidson	PacificSource	P	Josie Silverman-Méndez	PacificSource	P
Tina Foss	Yakima Valley Farm Workers Clinic	P	<b>Guests</b>		
Josh Graves	Catholic Community Services	E	Dr. Carrie Allison	Salem Health	P
Dr. Mark Helm, Chair	Small Town Pediatrics	P	Rebecca Donell	Oregon Health Authority	P
Maggie Hudson	Santiam Hospital	P	Janice Hazel	WFMC Health	P
Dr. Leslee Huggins	Gentle Dental / SmileKeepers	p	Gretchen Horton-Dunbar	PacificSource	P
Lisa Lillico	Peer Advocate	p	Justin Huff	Legacy Silverton	P
Paul Logan	Northwest Human Services	E	Chad Mann	PacificSource	P
Clay Peterson	Project ABLE	P	Leslie Neugebauer	PacificSource	A
Beth Spinning, Vice-chair	Kaiser Permanente	P	Kari Patterson	PacificSource	P
Jessica Stanton	Marion County Board of Comm.	A	Amy Slater	Salem Health	P
Dr. Robert (Nap) Steele	WFMC Health	p	<b>Willamette Health Council Staff</b>		
			Andrea Dabler	Willamette Health Council	P
			Justin Hopkins	Willamette Health Council	P
			Stephanie Jensen	Willamette Health Council	P
			Rachel Lakey	Willamette Health Council	P

P – present; A – absent; E - excused

Agenda Item	Discussion	Action / Follow-up
Welcome/introductions	Dr. Helm, Board Chair, called the meeting to order at 2:02 PM. Ms. Dabler conducted roll call for everyone present via video and/or by phone and Dr. Helm and welcomed Lisa Parks, Clinical Program Manager Program Manager for the Willamette Health Council.	
<u>Consent Agenda:</u> <ul style="list-style-type: none"> <li>Approval of November 3, 2021 board meeting minutes</li> <li>Monthly CCO director's report</li> <li>Monthly WHC financials</li> <li>2021 Marion-Polk CCO</li> </ul>	<p>All consent agenda items were sent in advance of this meeting. Dr. Helm called for a motion to approve the meeting minutes and consent agenda items.</p> <p><b>MOTION:</b> <i>Mr. Davidson made a motion to approve the November 3<sup>rd</sup> meeting minutes and consent agenda items; Ms. Lillico seconded the motion.</i></p>	

Agenda Item	Discussion	Action / Follow-up
– WHC governance calendar		
Public comment	Dr. Helm allowed for public comment; there was none.	
Member/Provider story	<p>Dr. Boles introduced Dr. Allison, Director of Trauma and Acute Care Surgery and Amy Slater, Nurse with Trauma Program Director, both with Salem Health.</p> <ul style="list-style-type: none"> <li>• They gave a presentation on Salem Health’s Trauma System that serves Marion-Polk PacificSource CCO members and other residents/citizens who present to Salem Health for trauma care.</li> <li>• Mr. Hopkins and Dr. Helm said they would be interested in having Dr. Allison and Ms. Slater attend a Clinical Advisory Panel (CAP) meeting to discuss trauma prevention.</li> </ul>	<p>A copy of this presentation was emailed to attendees on 12/2/21.</p> <p>Ms. Lillico will present the member story at the December meeting.</p>
WHC Budget Presentation	<p>Mr. Hopkins walked through the Willamette Health Council’s proposed 2022 budget. A line-item spreadsheet of the proposed budget was emailed in advance.</p> <ul style="list-style-type: none"> <li>• Reviewed the 2021 approved budget along with revenue and expenditures.</li> <li>• Outlined a 2022 budget summary that included projected revenue</li> <li>• Proposed expenditures <ul style="list-style-type: none"> <li>✓ Administrative expenses</li> <li>✓ Personnel</li> <li>✓ Materials, supplies, &amp; capital expenses</li> <li>✓ Community Investment Fund for community-based initiatives</li> <li>✓ Operational sustainability fund for 3 months of WHC administrative expenses (per the Finance Committee’s recommendation).</li> </ul> </li> <li>• Presentation on Suite 170 proposal (expenditure) <ul style="list-style-type: none"> <li>✓ Examples of potential uses</li> <li>✓ Budget considerations (less \$100,000 for personnel proposal). Ms. Dabler will provide admin support for the suite 170 build-out and start-up.</li> <li>✓ Ms. Brewer requested that “guiding principles for use of space” be presented to the board in February.</li> <li>✓ Mr. Hopkins will work with the subgroup of the board to work on the guiding principles.</li> </ul> </li> </ul> <p><b>MOTION:</b> Ms. Brewer made a motion to approve the WHC 2022 budget as presented with forthcoming guiding principles for suite 170; Mr. Peterson seconded the motion. The motion passed unanimously.</p>	<p>A copy of the line-item budget was emailed to attendees on 12/2/21.</p>
Sustainability Fund	<p>Mr. Hopkins reviewed the Sustainability Fund recommended for approved by the WHC Finance Committee.</p> <ul style="list-style-type: none"> <li>• Mr. Hopkins outlined purpose, definition, goals, procedure for accessing funds, and replenishing funds.</li> <li>• The Finance Committee recommended moving forward a dedicated line-item for the operational sustainability fund of 3-months WHC operating costs.</li> <li>• The Finance Committee and Mr. Hopkins believe 3-</li> </ul>	

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	<p>months is prudent.</p> <p><b>MOTION:</b> <i>Dr. Huggins made a motion to approve the Sustainability Fund Policy as presented; Ms. Hudson seconded the motion. The motion passed unanimously.</i></p> <ul style="list-style-type: none"> <li>Mr. Hopkins said the Finance Committee will be tasked with a recommending a proposal to the board for how to spend the remainder of the 2021 savings carried forward into 2022.</li> </ul>	
Traditional Health Workers	<p>Mr. Mann, THW Liaison, Marion-Polk CCO and Ms. Horton Dunbar, Provider Network Director for PacificSource delivered a presentation on Integrating Traditional Health Workers (THWs) that included the following.</p> <ul style="list-style-type: none"> <li>Overview</li> <li>Benefits</li> <li>PacificSource strategies to support THWs</li> <li>2021 successes supporting THWs</li> <li>Highlighting new investments in THW work</li> <li>2022 programmatic support payment</li> <li>2022 value-based payments for patient-centered primary care homes (PCPHs) – community health workers (CHW) integration</li> <li>Group discussion and Q&amp;A</li> </ul>	A copy of this presentation was emailed to attendees on 12/2/21.
Oregon Health Authority (OHA) updates	<p>Ms. Donell shared the following OHA updates.</p> <ul style="list-style-type: none"> <li>Value-based payment resource library - contact: <a href="mailto:OHA.VBP@dhsoha.state.or.us">OHA.VBP@dhsoha.state.or.us</a></li> <li>OHA’s value-based payment (VBP) website now features a library of resources: <a href="https://www.oregon.gov/oha/HPA/dsi-tc/Pages/VBP-Resource-Library.aspx">https://www.oregon.gov/oha/HPA/dsi-tc/Pages/VBP-Resource-Library.aspx</a></li> <li>OHA has also produced plain language summaries of the policy concepts, which you will find linked alongside the policy papers.</li> <li>All documents are available in 12 languages on OHA’s 1115 Demonstration Waiver renewal webpage. <ul style="list-style-type: none"> <li>✓ Executive summary</li> <li>✓ Maximizing OHP coverage</li> <li>✓ Stabilizing transitions to minimize disruptions in care</li> <li>✓ Flexible, value-based global budget</li> <li>✓ Incentivizing equitable care</li> <li>✓ Focused equity investments</li> </ul> <p>OHA is welcoming feedback on these policy documents about these proposed changes. They are asking for feedback on these concepts and later on the draft application in one of two ways:</p> <ol style="list-style-type: none"> <li>Email - <a href="mailto:1115.WaiverRenewal@dhsoha.state.or.us">1115.WaiverRenewal@dhsoha.state.or.us</a> (anytime)</li> <li>At one of the public meetings in December &amp; January where comment will be accepted.</li> </ol> </li> <li>OHA will release a full schedule of meetings in the coming weeks. <ul style="list-style-type: none"> <li>Dec. 7<sup>th</sup> – Oregon Health Policy Board</li> <li>Dec. 9<sup>th</sup> – Health Equity Committee</li> <li>Dec. 15<sup>th</sup> – Medicaid Advisory Committee</li> <li>Dec. 16<sup>th</sup> - Designing the future of OHP - Workshop 3</li> <li>Jan. 4<sup>th</sup> – Oregon Health Policy Board</li> </ul> </li> </ul>	<p>Rebecca Donell Innovator Agent, OHA <a href="mailto:rebecca.j.donell@dhsoha.state.or.us">rebecca.j.donell@dhsoha.state.or.us</a></p> <p>A copy of the OHA updates was emailed to attendees on 12/2/21.</p>

Agenda Item	Discussion	Action / Follow-up
Officer Elections	<p>Mr. Hopkins requested attendees who were not members of the Board of Directors leave the meeting at 3:43 PM and an Executive Session was convened. A quorum was noted.</p> <ul style="list-style-type: none"> <li>• Mr. Hopkins acknowledged the board and Dr. Helm, Chair and Ms. Spinning, Co-Chair (outgoing officers) for their work and support in getting the WHC started and accomplishments to date.</li> <li>• Dr. Boles expressed interest in the Board Chair position and Dr. Huggins expressed interest in the Vice-Chair position.</li> <li>• Both candidates articulated their interest in filling their respective seats.</li> <li>• Mr. Hopkins said Ms. Brewer offered to continue as Treasurer for 1 more year. She is the Co-chair and only board representative on the WHC Finance Committee.</li> <li>• It was proposed that another board representative join the Finance Committee to get acquainted with the WHC – PacificSource finances and for continuity.</li> <li>• Ms. Brewer echoed support for one or more board members to join the Finance Committee for continuity.</li> </ul> <p><b>MOTION:</b> <i>Dr. Helm made a motion to approve the officers as presented; Ms. Lillico seconded the motion. Ms. Brewer voted with conflict and confidence. The motion passed unanimously.</i></p> <ul style="list-style-type: none"> <li>• Mr. Hopkins said the outgoing and incoming officers will convene to plan for the January transition.</li> <li>• Dr. Helm thanked the board and said, “it’s been an honor and a privilege”.</li> </ul>	
Adjourn	Dr. Helm reconvened the regular board meeting at 3:54 PM and immediately adjourned the meeting.	

Minutes were prepared by Andrea Dabler and approved by the Willamette Health Council Board of Directors on January 5, 2022..