



Board of Directors
June 24, 2020
2:00PM-4:00PM
GoToMeeting Video/Conf. Call

Minutes

Board Members			Willamette Health Council Staff		
Sarah Brewer, Treasurer	Legacy Health	P	Andrea Dabler	Willamette Health Council	P
Noelle Carroll	Polk County Health Services	P	Justin Hopkins	Willamette Health Council	P
Peter Davidson	PacificSource	P	PacificSource Staff		
Dave Fender	Salem-Keizer Public Schools	P	Lindsey Hopper	PacificSource	E
Tina Foss	Yakima Valley Farm Workers Clinic	P	Elaine Lozier	PacificSource	P
Josh Graves	Catholic Community Services	P	Dr. Bhavesh Rajani	PacificSource	P
Jackie Haddon	Valley Mental Health	P	Josie Silverman-Méndez	PacificSource	P
Dr. Mark Helm, Chair	Childhood Health Associates of Salem	P	Guests		
Dr. Leslee Huggins	SmileKeepers / Gentle Dental	P	Janice Hazel	WFMC Health	P
Paul Logan	Northwest Human Services	P	Justin Huff	Legacy Silverton	P
Beth Spinning, Vice-Chair	Kaiser Permanente	P	Lisa Trauernicht * <i>proxy for Commissioner Willis</i>	Marion County Board of Commissioners	P
Dr. Nap Steele	WFMC Health	P	Dustin Zimmerman	Oregon Health Authority	P
Commissioner Colm Willis *	Marion County	E			

P – present; PH – phone; E – excused; A – absent

Agenda Item	Discussion	Action / Follow-up
Welcome/ Introductions	Dr. Helm, Board Chair, called the meeting to order at 2:02 PM. Ms. Dabler took roll call for everyone online. This was not an in-person meeting.	
Public Comment	Dr. Helm allowed for public comment; there was none.	
Consent Agenda: Approve June 3, 2020 board meeting minutes CCO Data Dashboard June 2020	Dr. Helm presented the consent agenda items. Draft minutes from the June 3, 2020 board meeting were distributed in advance. Ms. Silverman-Méndez provided the June 2020 CCO data dashboard. MOTION: <i>Dr. Huggins made a motion to approve the consent agenda items; Mr. Graves seconded the motion. The motion passed unanimously.</i>	

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PacificSource (PS) CCO Updates	<p>Ms. Silverman-Méndez provided a CCO update.</p> <ul style="list-style-type: none"> • COVID-19 provider financial relief <ul style="list-style-type: none"> ➤ Provider withholds will be suspended through August 2020. ➤ PS is in the process of issuing June provider stability payments. ➤ Oregon Health Authority (OHA) will likely extend the withhold July – December; PS is waiting for final confirmation. ➤ The metric and scoring committee is scheduled to meet on July 17th to discuss the first quarter (Jan – Mar) withholds and status of metrics for the remainder of the year. • COVID-19 extension of special provisions <ul style="list-style-type: none"> ➤ PS is waiving prior authorizations, referral authorizations, some recredentialing requirements, and pausing provider reporting and medical record requests through August. • Provider Telehealth training <ul style="list-style-type: none"> ➤ There will be a training offered for providers on Telehealth in mid to late July. ➤ Ms. Silverman-Méndez expressed appreciation to Dr. Huggins and Ms. Haddon who will be presenting at the training, sharing Telehealth information and best practices. • CCO contract requirements met <ul style="list-style-type: none"> ➤ All WHC Community Advisory Council (CAC) requirements have been met by specified deadlines. ➤ The WHC Clinical Advisory Panel (CAP) has met membership requirements for physical, behavioral health, and oral health. 	
Willamette Health Council Executive Director’s report	<p>Mr. Hopkins presented his Executive Director’s report.</p> <ul style="list-style-type: none"> • Mr. Hopkins is working with Pioneer Trust Bank to update authorized account users and signers. Currently, Dr. Helm, Ms. Spinning, and Ms. Brewer, and Dr. Steele (acting interim Executive Director) are authorized signers. • Need to update signers to remove Dr. Steele and add Mr. Hopkins. • Mr. Hopkins presented his proposal and sought board approval to increase WHC spending authority requiring single signature to \$25,000; expenditures over \$25,000 would require any two signatures from Dr. Helm, Ms. Spinning, Ms. Brewer and/or Mr. Hopkins. <p>MOTION: <i>Dr. Steele made a motion to 1) remove himself from</i></p>	

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	<p><i>the Pioneer Trust Bank signature card and add Mr. Hopkins to the Pioneer Trust Bank signature card as the Willamette Health Council's Executive Director. Affirming that Mr. Hopkins, Dr. Helm, Ms. Brewer, and Ms. Spinning are authorized signers for the WHC Pioneer Trust Bank accounts. 2) Increase individual spending authority for Mr. Hopkins, Dr. Helm, Ms. Spinning, and Ms. Brewer to \$25,000; expenditures over \$25,000 would require any two signatures from Mr. Hopkins, Ms. Brewer, Ms. Spinning, or Dr. Helm. Mr. Logan seconded the motion. The motion passed unanimously.</i></p> <ul style="list-style-type: none"> • April QIM withhold payments have been processed by the bookkeeper. The checks will be mailed as soon as they are signed and will be accompanied by a letter from the WHC Board Executive Team. 	
<p>Community Advisory Council (CAC) Update</p>	<p>CAC Seats on WHC Board</p> <ul style="list-style-type: none"> • The CAC held its second meeting on June 22nd. At that meeting, the CAC voted Clay Peterson, Executive Director for Project ABLE as Chair and Lisa Lillico, Consumer/OHP Member as Co-chair for CAC. • Mr. Peterson and Ms. Lillico were also recommended to fill the two CAC member seats on the WHC Board of Directors. <p>MOTION: <i>Ms. Haddon made a motion to appoint Mr. Peterson and Ms. Lillico to fill CAC members seats on the board; Mr. Graves seconded the motion. The motion passed unanimously.</i></p> <ul style="list-style-type: none"> • Five CAC members volunteered to participate in the Community Benefit Initiative (CBI) workgroup. The Community Impact Committee (CIC) and the five CAC volunteers will make up the CBI workgroup. They will begin meeting in July. • Two new members were added to the CAC. <ul style="list-style-type: none"> ➤ Tammy Brister, Clinical Supervisor for Marion County Health & Human Services and Cherity Bloom-Miller, Clinical Services Director for the Confederated Tribes of the Siletz Indians. • The CAC is strategizing additional outreach for recruiting OHP Members. 	
<p>Clinical Advisory Panel (CAP) Recommendation</p>	<p>The CAP selection committee first met on February 19th for a preliminary review of applications. The selection committee reconvened on June 19th to review additional CAP applications.</p> <ul style="list-style-type: none"> • Mr. Hopkins presented the selection committee's final recommendation for the CAP. • There are six remaining spots (sector/area of expertise) to be filled for which applications have not been received to date. • The selection committee will do some outreach to fill the vacancies. • The roster represents a good cross section of the community and services/expertise. • The CAP will convene its first meeting in July. 	

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Community Benefit Initiatives (CBI) Workgroup	<p>Ms. Silverman-Méndez reiterated that the CBI workgroup will be made up of CAC and CIC members.</p> <ul style="list-style-type: none"> • The CBI falls under health-related services and will draft a plan for initiatives and community funding efforts. • The CBI recommendation will be presented to the CAC at the July meeting for review and approval and presented to the board in August. 	
Community Impact Committee (CIC) Update	<p>COVID-19 Community Response Fund</p> <ul style="list-style-type: none"> • The CIC reviewed the three applications received to date using the equity review process and scoring tool. • Ms. Haddon presented the three organizations who submitted funding requests and their scores. • The group discussed the CIC application review and approval process. • Mr. Hopkins and Ms. Haddon asked whether, after the CIC equity review process, does the board want all funding requests be presented for approval. • It was recommended that a brief summary/overview be presented to the board monthly. • Mr. Hopkins will reach out to Mr. Peterson and Ms. Lillico for their participation on the CIC. <p>MOTION: Ms. Carroll made a motion that the Community Impact Committee be empowered to approve grant and donation requests up to \$15,000 per request as long as it does not exceed budgeted allowable, line item and that monthly reports will be given to the board; Ms. Brewer seconded the motion. The motion passed unanimously.</p>	
Finance Committee Update	<p>Ms. Brewer provided a WHC finance update.</p> <ul style="list-style-type: none"> • She and Mr. Hopkins met with the interim bookkeeper. WHC accounting services are underway. The WHC will intend to engage a long-term financial services/accounting firm at a future date. • Ms. Brewer emphasized the importance of 100% transparency. Ms. Haddon concurred. • The WHC will be able to provide monthly financial reports and quarterly financial progress reports to the board. • Ms. Brewer proposed that the CCO finance report be made available monthly in the board packet, but not necessarily discussed and reviewed at every meeting. • Mr. Graves proposed that Mr. Hopkins and Ms. Silverman-Méndez call out any key items or specific items in the monthly CCO budget that required the board's attention/input as a way of streamlining the monthly finance report. If nothing to note, it would be informational. • Quality Incentive Measure (QIM) checks are in process and will be mailed within the next couple of days. 	
Adjourn meeting	Dr. Helm adjourned the meeting at 3:15 PM.	

Minutes were prepared by Andrea Dabler and approved by the Willamette Health Council Board of Directors on August 5, 2020..