






Community Advisory Council

**Date:** September 22, 2022 **Time:** 1:00 PM – 3:00 PM

**Minutes**

CAC Members			Willamette Health Council Staff		
Kimberly Lane	Confederated Tribes of the Siletz Indians	P	Justin Hopkins	Willamette Health Council	P
Tammy Brister	Marion County Health & Human Services	P	Sarah Smith	Willamette Health Council	P
Kat Mullins	Marion County Health & Human Services	A	Heather Pascoe	Willamette Health Council	P
Daniel Campbell	Peer/Advocate	A	Sarah Taylor	Willamette Health Council	P
Enrique Garcia	Legacy Health	P	Lisa Parks	Willamette Health Council	P
Christina Korkow	Recovery Outreach Community Center	E	Josie Silverman-Mendez	Willamette Health Council	P
Maria Lemus	Mano a Mano Family Center	A	<b>PacificSource Staff</b>		
Jackie Leung	Micronesian Islander Community	P	Buffy Hurtado	PacificSource	A
Kari Wilhite	Polk County	P	Elaine Lozier	PacificSource	P
Melissa Lindley, Co- Chair	Willamette Vital Health	P			
Tim Markwell	New Perspectives Center	A	<b>Guests</b>		
Breanna McLeod, Co-chair	Peer/Advocate	P	Dustin Zimmerman	Oregon Health Authority	P
Christian Moller Anderson	A Smile for Kids	A	Victoria Meredith	Peer/Soaring Heights	P
Clay Peterson	Project ABLE	P	Bret Hammang	Peer/Project Able	P
Jack Stites	Advocate/Volunteer	A			
Kiara Yoder	Marion & Polk Early Learning Hub	P			

ITEM	PRESENTER	ACTION
Welcome, Introductions, and Ice-breaker	Melissa Lindley	
Public Comment – No public comment was provided	Breanna McLeod	
Approval of August 25, 2022, meeting minutes – Minutes were approved without any objections or abstentions.	Melissa Lindley	Information Approval
CAC Townhall workgroup update – Workgroup has slowed down to move fast. The group recognized the importance of having WHC printed information and branded items to gain community trust and awareness. The group is working on an outreach flyer template to submit to OHA for approval, so we don't have to get each event flyer approved.	Sarah Smith	
Community Benefit Initiative Application Review – See slides for details <ul style="list-style-type: none"> <li>WHC is extending the CAC member review and evaluation window to Friday, September 30<sup>th</sup>. This will allow enough time to compile the CAC's funding recommendation that needs to go to the Board on October 5<sup>th</sup>.</li> </ul>	Sarah Smith	Information Approval  CBI Presentation.pdf

<p>CAC voted on the following: Clay Peterson put forth a motion, Tammy Brister offered a second, no objections or abstentions to approve the two items below.</p> <ul style="list-style-type: none"> <li>• The number of CAC members that need to review an application before a decision can be made is at least 51%.</li> <li>• The evaluation threshold for direct recommendation to the Board is a median score of 90% or greater. If the score falls between 75% and 89% the CAC will decide if a meeting or email questionnaire should be sent to the applicant to gather further information. This threshold is for round 1 applications. Moving forward it will be based on the majority of reviewers checking Yes, No, Needs additional information boxes.</li> </ul> <p>While not included in the official vote, it was discussed if the scoring falls below 75% that WHC can provide 1:1 guidance to the applicant along with the feedback, comments, and questions the reviewers had and allow for application at another time or refer to other appropriate funding streams. Sarah Smith will email CAC members if there are any instances of applications falling below this threshold.</p> <p>The CBI application in Foundant is being updated to be clearer and more concise for the applicants and to allow for easier review for the CAC members. For the second round of applications, the evaluation tool will include a new question, per CAC request: <i>Would you fund this project as proposed? Yes, No, Needs follow-up.</i> There will be a comment section where any follow-up questions or concerns can be indicated.</p>		
<p>Oregon Health Authority update – See presentation</p>	<p>Dustin Zimmerman Innovator Agent, OHA</p>	<p>Information</p>  <p>IA Update for CACs September 2022.pdf</p>
<p>Word on the Street – Lisa Parks shared information on a lunch and learn for THWs (see flyer).</p>	<p>All</p>	<p>Information Sharing</p>  <p>Flyer-THW registration link.docx</p>
<p>Adjourn</p>		