

**Minutes**

Clinical Advisory Panel Members					
Tina Bialas	Bridgeway Recovery Services	P	Dr. Bruce Sellers	Neighborhood Dentistry for Kids	P
Yutonah Bowes	Northwest Human Services	P	Jacqui Umstead	Polk County Health Services	P
Dr. Julie Broyhill	Legacy Medical Group, Woodburn	P	Annie Willems	Pacific Northwest Doulas	P
Noelle Carroll	Polk County Health Services	P	Staff		
Manu Chaudhry	Capitol Dental Care	P	Andrea Dabler	Willamette Health Council	P
Dr. Tony Germann	Yakima Valley Farm Workers Clinic	P	Justin Hopkins	Willamette Health Council	P
Lavinia Goto	Northwest Senior & Disability Services	P	Rachel Lakey	Willamette Health Council	P
Dr. Michael Grady	Legacy Health, Silverton	P	Josie Silverman-Méndez	PacificSource Community Solutions, Marion-Polk CCO	P
Neda Grant	Liberty House	P	Guests		
Dr. Matthew Hatler	Salem Pediatric Clinic	P	Diane Bocking-Byrd	PacificSource Community Solutions, Marion-Polk CCO	P
Dr. Mark Helm	Childhood Health Associates of Salem	P	Andrea Ketelhut	PacificSource Community Solutions, Marion-Polk CCO	P
Russ Huffman	Salem Health Medical Group	P	Christine Lewis	PacificSource Community Solutions, Marion-Polk CCO	P
Jacob Johnston	Northwest Human Services – West Salem Clinic	P	Christina McCollum	PacificSource Community Solutions, Marion-Polk CCO	P
Cydney Nestor	Marion County Health & Human Services	P	Todd Santiago	PacificSource Community Solutions, Marion-Polk CCO	P
Dr. Jason Phillips	Kaiser Permanente Northwest, Lancaster	P	Cassandra Vigil	PacificSource Community Solutions, Marion-Polk CCO	P
Dr. Bhavesh Rajani	PacificSource	P			
Katrina Rothenberger	Marion County Health & Human Services	P			

P – present; E – excused; A – absent

Agenda Item	Discussion	Action / Follow-up
Welcome/ Introductions	Mr. Hopkins, Executive Director, Willamette Health Council (WHC), called the meeting to order at 7:30 AM and welcomed everyone and took roll call for attendance.  Welcome to new CAP members: Ms. Willems, Mr. Johnston, and Mr. Chaudhry. Welcome to Ms. Lakey, CAC Program Manager, WHC.	
Approval of September 22, 2020 meeting minutes	The draft minutes from the September 22 <sup>nd</sup> meeting were distributed in advance of the meeting.  <b>MOTION:</b> <i>Mr. Huffman made a motion to approve the minutes from the September 22, 2020 meeting; Dr. Germann seconded the motion. The motion passed unanimously.</i>	

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Draft Charter	<p>Mr. Hopkins called the committee's attention to the draft CAP charter which was included in the meeting packet. The charter was developed in the early stages of forming the WHC by PacificSource personnel and prior to establishing the CAP.</p> <ul style="list-style-type: none"> <li>• The committee reviewed the content of the charter and discussed revisions.</li> <li>• Mr. Hopkins said the CAP Chair and Co-chair positions were discussed at the October WHC board meeting.</li> <li>• The board proposed that the CAP Co-chairs be 1) a community-based representative and 2) a WHC board member representative.</li> <li>• Dr. Rajani and Ms. Carroll's names were brought forward for consideration as Co-chairs. They said they would serve as Co-chairs if that is the will of the group. They also allowed for others to step forward.</li> <li>• Mr. Hopkins asked for input on the remainder of the draft charter.</li> <li>• For decision-making, the committee agreed that decisions would be made when 2/3 majority vote is reached.</li> </ul>	Mr. Hopkins will make revisions to the charter as discussed and send to the committee.
CAP Chair and Co-chair	<p>Per the draft charter review and discussion for Co-chairs, Mr. Hopkins called for nominations for CAP Co-chairs.</p> <p><b>MOTION:</b> <i>Dr. Grady made a motion to nominate Dr. Rajani and Ms. Carroll as CAP Co-chairs; Dr. Germann seconded the motion. The motion passed unanimously.</i></p>	
Meetings	<p>Mr. Hopkins sought input for the time of day the CAP convenes. The committee agreed that 7:30 – 8:30 AM meetings work for folks.</p>	
CAP Program Manager recruitment	<p>The WHC is recruiting for a CAP Program Manager.</p> <ul style="list-style-type: none"> <li>• The job announcement was sent via email to the CAP on October 23<sup>rd</sup>.</li> <li>• In addition, the job announcement was posted on the WHC website, Indeed, and The Lund Report.</li> </ul>	
<p>Transformation &amp; Quality Strategy (TQS) update</p> <ul style="list-style-type: none"> <li>• CAP project areas of interest</li> <li>• Standing up Access and Social Determinants of Health (SDOH) workgroups</li> </ul>	<p>Ms. Silverman-Méndez and Dr. Rajani walked the committee through a TQS PowerPoint presentation. The presentation and 2020 TQS were sent in advance of the meeting. The presentation included the following:</p> <ul style="list-style-type: none"> <li>• <b>Goal</b> <ul style="list-style-type: none"> <li>➢ Promote meaningful engagement in the annual TQS with the CAC and CAP</li> <li>➢ Marion-Polk Coordinated Care Organization (CCO) and WHC are in start-up mode. <ul style="list-style-type: none"> <li>○ CAC convened their first meeting in May 2020.</li> <li>○ CAP convened their first meeting in July 2020.</li> </ul> </li> </ul> </li> <li>• <b>Recap</b> <ul style="list-style-type: none"> <li>➢ Orientation to the 2020 TQS <ul style="list-style-type: none"> <li>○ What it is and the 7 projects</li> </ul> </li> <li>➢ Survey conducted to identify TQS projects areas of interest.</li> <li>➢ Present idea of workgroups to both CAC &amp; CAP.</li> <li>➢ Tried to demonstrate how the TQS relates to the Performance Improvement Projects (PIPs) and QIMs</li> </ul> </li> <li>• <b>Survey findings</b></li> </ul>	

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	<ul style="list-style-type: none"> <li>➤ CAP members are most interested in: <ul style="list-style-type: none"> <li>○ Project 6: Social determinants of health &amp; equity (SDOH-E)</li> <li>○ Project 1: Access to care</li> <li>○ Project 2: Behavioral health integration</li> </ul> </li> <li>➤ CAP TQS interest aligns with CAP interests. <ul style="list-style-type: none"> <li>○ In addition, Project 4: Appeals &amp; grievances</li> </ul> </li> <li>● <b>Proposal moving forward</b> <ul style="list-style-type: none"> <li>➤ Develop 2 TQS workgroups with both CAC &amp; CAP representation. <ul style="list-style-type: none"> <li>○ SDOH-E</li> <li>○ Access to care</li> </ul> </li> <li>➤ Align TQS behavioral health integration-related projects with the work of the <i>Integration Collaborative</i> (led by Ms. Bocking-Byrd). <ul style="list-style-type: none"> <li>○ New sub-committee of the CAP</li> <li>○ Focused on advancing health integration efforts in the region</li> </ul> </li> <li>➤ Be responsive to the CAC's specific interest in appeals &amp; grievances. <ul style="list-style-type: none"> <li>○ Orient to current processes and procedures</li> <li>○ Provide periodic report-outs</li> <li>○ Seek input</li> </ul> </li> </ul> </li> <li>● <b>TQS Workgroups</b> <ul style="list-style-type: none"> <li>➤ Purpose: To provide oversight of the annual TQS, focusing on the identified project</li> <li>➤ Members: Representatives from both the CAC and the CAP.</li> <li>➤ Staffing: PacificSource TQS project leads with support from the Quality Improvement team</li> <li>➤ Meeting cadence: quarterly</li> </ul> </li> <li>● <b>Potential workgroup members from CAC:</b> <ul style="list-style-type: none"> <li>➤ SDOH-E <ul style="list-style-type: none"> <li>○ Christina Korkow</li> <li>○ Maria Lemus</li> <li>○ Clay Peterson</li> <li>○ Kiara Yoder</li> <li>○ Clay Peterson</li> </ul> </li> <li>➤ Access to care <ul style="list-style-type: none"> <li>○ Christina Korkow</li> <li>○ Lisa Lillico</li> <li>○ Clay Peterson</li> <li>○ Kiara Yoder</li> </ul> </li> </ul> </li> <li>● <b>Potential workgroup members from CAP:</b> <ul style="list-style-type: none"> <li>➤ SDOH-E <ul style="list-style-type: none"> <li>○ Yutonah Bowes</li> <li>○ Dr. Julie Broyhill</li> <li>○ Noelle Carroll</li> <li>○ Dr. Tony Germann</li> <li>○ Lavinia Goto</li> <li>○ Neda Grant</li> <li>○ Dr. Matthew Hatler</li> </ul> </li> </ul> </li> </ul>	

Agenda Item	Discussion	Action / Follow-up
	<ul style="list-style-type: none"> <li>○ Katrina Rothenberger</li> <li>➤ Access to care <ul style="list-style-type: none"> <li>○ Dr. Julie Broyhill</li> <li>○ Noelle Carroll</li> <li>○ Dr. Julie Broyhill</li> <li>○ Dr. Tony Germann</li> <li>○ Neda Grant</li> <li>○ Russ Huffman</li> <li>○ Katrina Rothenberger</li> </ul> </li> <li>● <b>Next steps</b> <ul style="list-style-type: none"> <li>➤ Gain consensus to move forward with two TQS workgroups</li> <li>➤ Schedule workgroup kick-off meetings early to mid-December</li> <li>➤ Develop quarterly meeting schedule for 2021</li> </ul> </li> </ul>	<p>Please contact Ms. Silverman-Méndez <a href="mailto:Josie.Silverman-Mendez@pacificsource.com">Josie.Silverman-Mendez@pacificsource.com</a></p> <p>Dr. Rajani <a href="mailto:Bhavesh.Rajani@pacificsource.com">Bhavesh.Rajani@pacificsource.com</a></p> <p>if you are interested in participating in any of the workgroups.</p>
Quality Incentive Measures (QIM) Collaborative update	<p>Ms. Lewis from PacificSource provided a brief update on the QIM Collaborative along with a copy of the QIM CCO summary document that was provided in advance of this meeting.</p> <ul style="list-style-type: none"> <li>● The Initiation and Engagement of Treatment for Alcohol and Other Drugs convened in September.</li> <li>● In November, dental providers will convene to discuss the Department of Human Services (DHS) metric for oral health.</li> </ul> <p>Ms. Ketelhut from PacificSource said the Oregon Health Authority's (OHA's) Metrics and Scoring Committee met earlier this month and walked the committee through their QIM document which was provided in advance of this meeting and included the following highlights:</p> <ul style="list-style-type: none"> <li>● Quality Pool Distribution Refresher</li> <li>● 2021 Baseline for Improvement Targets and Benchmarks – claims-based measures</li> <li>● Setting Targets – Improvement Target</li> <li>● Setting Targets – Floor Criteria</li> <li>● If Needed – Criteria for reopening benchmarks for claims-based measures</li> <li>● If Needed – Criteria Process and Timeline</li> <li>● Metrics and Scoring Committee Decisions</li> <li>● 2021 Incentive Measure Set (14 measures)</li> </ul>	
Behavioral Health Update – Integration Collaborative	<p>Ms. Bocking-Byrd provided an update on the behavioral health integration collaborative.</p> <ul style="list-style-type: none"> <li>● They are working on a meeting time that aligns better for practitioners' schedules.</li> <li>● A webinar is scheduled for November 18<sup>th</sup> regarding scoring guidelines for PCPCH to commence 2021.</li> </ul>	
WHC annual board meeting December 2 <sup>nd</sup>	<p>Mr. Hopkins noted that the CAP and Community Advisory Council (CAC) are both invited to the WHC annual board meeting on December 2<sup>nd</sup>.</p>	
Adjourn meeting	<p>Mr. Hopkins adjourned the meeting at 8:33 am.</p>	CAP meeting.