

**Minutes**

Board Members			Willamette Health Council Staff		
Dr. Matt Boles	Salem Health	P	Andrea Dabler	Willamette Health Council	P
Sarah Brewer, Treasurer	Legacy Health	P	Justin Hopkins	Willamette Health Council	P
Dr. Noelle Carroll	Polk County Health Services	P	Rachel Lakey	Willamette Health Council	P
Peter Davidson	PacificSource	P	<b>PacificSource Staff</b>		
Dave Fender	Salem-Keizer Public Schools	P	Lindsey Hopper	PacificSource	E
Tina Foss	Yakima Valley Farm Workers Clinic	P	Elaine Lozier	PacificSource	P
Josh Graves	Catholic Community Services	E	Kari Patterson	PacificSource	P
Jackie Haddon	Valley Mental Health	E	Dr. Bhavesh Rajani	PacificSource	P
Dr. Mark Helm, Chair	Childhood Health Associates of Salem	P	Josie Silverman-Méndez	PacificSource	P
Dr. Leslee Huggins	SmileKeepers / Gentle Dental	E	<b>Guests</b>		
Lisa Lillico	Consumer Advocate/Peer	P	Aleysa Garcia Rivas	PacificSource	P
Paul Logan	Northwest Human Services	P	Janice Hazel * <i>Proxy of Dr. Nap Steele</i>	WFMC Health	P
Clay Peterson	Project ABLE	P	Justin Huff	Legacy Silverton	P
Beth Spinning, Vice-Chair	Kaiser Permanente	P	Lisa Trauericht * <i>Proxy for Commissioner Willis</i>	Marion County Board of Commissioners	P
Dr. Nap Steele *	WFMC Health	E	Kate Wells	PacificSource	P
Commissioner Colm Willis *	Marion County	E	Dustin Zimmerman	Oregon Health Authority	P

P – present; E – excused; A - absent

Agenda Item	Discussion	Action / Follow-up
Welcome/ Introductions	Dr. Helm, Board Chair, called the meeting to order at 2:01 PM. Ms. Dabler took roll call for everyone present online. This was not an in-person meeting.  Dr. Helm welcomed Rachel Lakey, Community Advisory Council Program Manager for the Willamette Health Council (WHC).	
Public Comment	Dr. Helm allowed for public comment; there was none.	

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<p>Consent Agenda:</p> <p>Approval of October 7, 2020 board meeting minutes</p> <p>October 2020 CCO Data Dashboard</p> <p>Clinical Advisory Panel (CAP) charter</p> <p>Community Advisory Council (CAC) charter</p>	<p>Dr. Helm presented the consent agenda items.</p> <p>The draft minutes from the October 7, 2020 board meeting and the October 2020 CCO data dashboard and CAP charter were distributed in advance of this meeting. The CAP approved the charter at their October 27<sup>th</sup> meeting.</p> <p>Mr. Hopkins requested to defer approval of the CAC charter as the CAC did not have time to review and approve it at their last meeting. Dr. Helm acknowledged the revision to the consent agenda topic.</p> <p><b>MOTION:</b> <i>Mr. Davidson made a motion to approve the consent agenda items as presented; Dr. Helm seconded the motion. The motion passed unanimously.</i></p>	
<p>CCO Member story</p>	<p>Ms. Spinning shared a PacificSource CCO member story received by a Kaiser Permanente social worker on their Medicaid Care Coordination team. The member’s story was regarding their experience with Kaiser’s Care Coordination team and seeking behavioral health services in the community. The story reflected work across multiple teams (care coordinators, primary care, PacificSource, and Marion County Behavioral Health) to quickly meet the member’s needs for getting an appointment and access to a new prescriber, transportation to their appointment, and timely medication refills. In addition, the member received additional assistance for other needed resources (i.e., food stamps and transportation). Ms. Spinning said the member expressed appreciation for the collaboration among the care teams.</p> <p>The group brainstormed ideas for how to share and/or get volunteers for member stories for future meetings.</p> <ul style="list-style-type: none"> <li>• Ms. Lillico said she would value hearing from members directly. Dr. Boles agreed and suggested that members and providers could partner in sharing a story.</li> <li>• Dr. Helm suggested member stories could be pre-recorded and shared at meetings.</li> <li>• Mr. Peterson said if a member story presents itself, board members could ask to trade months.</li> </ul>	<p>Dr. Helm suggested sending a monthly rotation sheet for board members to volunteer.</p> <p>Dr. Helm will present the member story at the December meeting.</p>
<p>PacificSource Shared Learning</p> <ul style="list-style-type: none"> <li>• CCO 2.0 Health Equity Plan</li> </ul>	<p>Ms. Wells and Ms. Garcia Rivas provided a presentation on the CCO 2.0 Health Equity Plan that included the following highlights:</p> <ul style="list-style-type: none"> <li>• Objectives</li> <li>• Overview of Deliverable <ul style="list-style-type: none"> <li>➢ Three sections <ul style="list-style-type: none"> <li>○ Section 1 is Background</li> <li>○ Section 2 is the “meat” of the plan with strategies, goals, and measures</li> <li>○ Section 3 is the training &amp; education plan</li> </ul> </li> </ul> </li> <li>• Section 2: Eight Focus Areas <ol style="list-style-type: none"> <li>1. Culturally and linguistically appropriate grievance &amp; appeals processes</li> <li>2. Demographic data - race, ethnicity, age, language, and disability (REAL-D) collection &amp; analysis</li> <li>3. Meeting CLAS standards operationally at PacificSource</li> </ol> </li> </ul>	

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	<ul style="list-style-type: none"> <li>4. Governance adopting &amp; advancing CLAS standards</li> <li>5. Workforce diversity</li> <li>6. Health equity training &amp; education plan</li> <li>7. Language access</li> <li>8. Member communications in plain language &amp; alternative formats</li> </ul> <ul style="list-style-type: none"> <li>• Community Engagement</li> </ul>	
CCO Updates	<p>Ms. Silverman-Méndez walked the committee through the following CCO updates. The handout was provided in the advance packet.</p> <ul style="list-style-type: none"> <li>➤ Community Conversations in Marion County scheduled for November 18<sup>th</sup>, 6:00 – 7:00 PM.</li> <li>➤ Reminder to board members to complete the required annual health equity training. The deadline has been extended from November 10<sup>th</sup> to November 24<sup>th</sup>. The training link was provided.</li> <li>➤ Quality Incentive Measures (QIMs) update</li> <li>➤ Metrics &amp; Scoring Committee decisions regarding the 2021 measures – for more information, link provided <a href="https://www.oregon.gov/oha/HPA/ANALYTICS/MetricsScoringMeetingDocuments/3- MSC-slides_10.2020.pdf">https://www.oregon.gov/oha/HPA/ANALYTICS/MetricsScoringMeetingDocuments/3- MSC-slides_10.2020.pdf</a></li> <li>➤ 2021 Quality Pool Program – Bonus Structure</li> <li>➤ 2021 Rate Setting – for more information, link provided <a href="https://www.oregon.gov/oha/HPA/ANALYTICS/Pages/OHP-Rates.aspx">https://www.oregon.gov/oha/HPA/ANALYTICS/Pages/OHP-Rates.aspx</a></li> </ul>	
WHC Executive Director’s Report	<p>Mr. Hopkins presented his Executive Director’s report.</p> <ul style="list-style-type: none"> <li>• Clinical Advisory Panel (CAP) update <ul style="list-style-type: none"> <li>➤ Dr. Rajani and Dr. Carroll were nominated as Co-chairs of the CAP.</li> <li>➤ The CAP charter was reviewed and approved at the October meeting.</li> <li>➤ Updated CAP roster with new CAP members: <ol style="list-style-type: none"> <li>1. Dr. Chaudry, President &amp; Director, Capitol Dental</li> <li>2. Jacob Johnston, Certified Community Healthcare Worker, Northwest Human Services – West Salem Clinic</li> <li>3. Annie Willems, Pacific Northwest Doulas</li> </ol> </li> <li>➤ WHC financial overview, including profit &amp; loss statement</li> <li>➤ Board business <ul style="list-style-type: none"> <li>○ Umpqua Bank proposal and recommendation included in packet. Mr. Hopkins sought board approval to move WHC banking from Pioneer Trust Bank to Umpqua Bank. Board members vouched for Umpqua Bank and supported the change.</li> </ul> </li> </ul> </li> </ul> <p><b>MOTION:</b> <i>Mr. Logan made a motion to approve Mr. Hopkins to transfer WHC banking from Pioneer Trust Bank to Umpqua Bank; Dr. Huggins seconded the motion. The motion passed unanimously.</i></p> <ul style="list-style-type: none"> <li>○ Board retreats (planning sessions) are scheduled for November 13<sup>th</sup> &amp; 19<sup>th</sup></li> <li>○ 2021 WHC budget planning is underway. The</li> </ul>	

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	<p>proposed budget will be presented to the Finance Committee on November 19<sup>th</sup> and brought to the December 2<sup>nd</sup> board meeting for approval.</p>	
<p>Community Advisory Council (CAC) update</p> <ul style="list-style-type: none"> <li>Community Benefit Initiative (CBI) update</li> </ul>	<p>Ms. Lakey gave an update on the CAC and announced new CAC members.</p> <ol style="list-style-type: none"> <li>Jamie Brasington, OHP member representative</li> <li>Breanna McLeod, OHP member representative</li> <li>Enrique Garcia, Health Navigator, Legacy Health</li> <li>Tim Markwell, Director, New Perspectives Center</li> </ol> <p>Mr. Peterson provided an overview of the CAC’s CBI grant application review process and presented their recommendation for board approval.</p> <ul style="list-style-type: none"> <li>The CAC reviewed and scored 12 CBI grant applications at their October 29<sup>th</sup> meeting.</li> <li>Mr. Peterson presented 8 of the 12 grant applications for the board to consider approval.</li> <li>CAC members who declared a conflict of interest excused themselves from the review process and some excused themselves from the meeting.</li> <li>Ms. Brewer expressed a heartfelt appreciation to the CAC for their work in reviewing the grant applications; Ms. Spinning concurred.</li> <li>The board deliberated the recommendation presented by the CAC.</li> </ul> <p><b>MOTION:</b> Ms. Spinning made a motion to approve the 8 Community Benefit Initiative grant awards as recommended by the CAC and to approve spending \$59,666 of Community Impact funds to provide supplemental funding for a total of \$909,395 in grant funding; Mr. Peterson seconded the motion. Dr. Huggins abstained. The motion passed unanimously.</p>	
<p>Community Impact Committee (CIC) update</p>	<p>Ms. Spinning gave a brief CIC update.</p> <ul style="list-style-type: none"> <li>The CIC agreed to pause further funding of COVID-19 grants and/or donations to allow for consideration of additional community support need(s).</li> <li>There is over \$250,000 remaining in Community Impact funds to be used for other initiatives and/or proposals.</li> <li>Ms. Brewer presented a proposal for board consideration to use Community Impact funds to support the wildfire relief efforts in the Santiam community.</li> <li>The proposal is for WHC to fund personnel (a social worker) for up to 6 months who can provide support to PacificSource members in the Santiam community.</li> <li>The board discussed potential community resources who could assist and who are familiar with the community.</li> </ul> <p><b>MOTION:</b> Dr. Huggins made a motion to approve spending up to \$40,000 of Community Impact funds per Ms. Brewer’s proposal and she will bring back specific details. Ms. Lillico seconded the motion. The motion passed unanimously.</p>	<p>Please submit names to Mr. Hopkins if you have any leads or know social workers in the Santiam area.</p>
<p>Finance update</p>	<ul style="list-style-type: none"> <li>Ms. Brewer gave thanks to Ms. Hazel for her hard work in preparing the WHC 501c3 non-profit application that</li> </ul>	

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	<p>was submitted; the board echoed the appreciation.</p> <ul style="list-style-type: none"> <li>• Ms. Silverman-Méndez said that Ms. Patterson and PacificSource finance team will begin 2021 budget work.</li> <li>• The PacificSource board-approved CCO budget will be presented to the WHC Finance Committee at the December meeting and bring a recommendation to the WHC board in January for approval.</li> <li>• The CCO finance report for period ended August 31, 2020 was provided in the advance packet.</li> <li>• Ms. Patterson will present the CCO finance report to the WHC board on a quarterly basis.</li> </ul>	
Adjourn meeting	Dr. Helm adjourned the meeting at 3:45 PM.	

*Minutes were prepared by Andrea Dabler and approved by the Board of Directors on December 2<sup>nd</sup>.*